



# Kent Disability League

## FUNDRAISER - Job Share

*Job Title:* Fund Raising Officer

**Responsible to:** League Committee

### Skills and Attributes Required:

- Enthusiastic
- Well organised
- Good at delegation
- Prepared to make a regular time commitment
- Confident
- Creative
- Good written and spoken communication

### Main Duties:

1. To co-ordinate fund raising events on a regular basis
2. Apply for grants or other forms of financial assistance from organisations
3. To secure sponsorship deals from the private sector
4. To ensure events are properly licensed with Local Authorities etc
5. To promote fund raising events in the local press with the help of the Publicity Officer
6. Ensure funds are properly accounted for and information is passed to the Treasurer
7. Sale of raffles etc on a regular basis

Time Commitment: 5+ hrs week

**If you are interested then please send your CV and covering letter to [Chairman@kentdl.co.uk](mailto:Chairman@kentdl.co.uk)**

**Chairman**  
Brian Gray  
4 Oyster Close, Sittingbourne  
Kent, ME10 2ED  
E: [Chairman@kentdl.co.uk](mailto:Chairman@kentdl.co.uk)

**Secretary**  
Steve Lancaster  
8 Hereford Gardens, Birchington  
Kent, CT7 9TE  
E: [Secretary@kentdl.co.uk](mailto:Secretary@kentdl.co.uk)

**Treasurer**  
Brenda Osborne  
101 Bastion Road,  
Abbeywood  
London, SE2 0RH  
E: [Treasurer@kentdl.co.uk](mailto:Treasurer@kentdl.co.uk)

**Charter Standard Officer**  
Tony Newington  
23 Evehill Road, Littlebourne  
Canterbury, Kent, CT3 1TE  
E: [Charter.standard@kentdl.co.uk](mailto:Charter.standard@kentdl.co.uk)

**Child Welfare Officer**  
Lorraine Humm  
Gallagher Stadium  
James Whatman Way, Maidstone  
Kent, ME14 1LQ  
E: [Welfare.officer@kentdl.co.uk](mailto:Welfare.officer@kentdl.co.uk)

